



## REEVES MEMORIAL MEDICAL CENTER

### BOARD OF COMMISSIONERS

### REGULAR MEETING MINUTES

MAY 28, 2024

#### **PROCEEDINGS OF THE BOARD OF COMMISSIONERS OF WARD 3, 4 & 10 HOSPITAL SERVICE DISTRICT #1, THE PARISH OF UNION, STATE OF LOUISIANA, TAKEN AT A SCHEDULED MEETING ON MAY 28, 2024.**

The Board of Commissioners of Ward 3, 4, & 10 Hospital Service District #1 of the Parish of Union, State of Louisiana, met in regular session in person on Tuesday, May 28, 2024, at 6:00PM, for the purpose of transacting any and all business, which may be properly brought before the Board of Commissioners.

**Members Present:** Penya Moses, Chairperson; Jennifer Lenard, Vice Chairperson; Chris Adkins; Mark Deason.

**Members Absent:** Sharon Hays

**Guest Present:** David Caston; Robin Adams; Robert Welch; Beth Jones; Tracy Houck; Keith Guidry via Teams.

Ms. Moses called the meeting to order at 6:01PM. Mr. Caston called roll as follows:

#### **ROLL CALL**

Penya Moses: present

Jennifer Lenard: present

Sharon Hays: absent

Chris Adkins: present

Mark Deason: present

#### **PUBLIC COMMENT PERIOD**

No public present to comment.

Ms. Moses extended the Board's condolences to Mr. Houck for the loss of his mother. Mr. Houck thanked everyone for the flowers and prayers.

#### **REVIEW FOR APPROVAL – Board Meeting Minutes**

Mr. Deason made a motion, seconded by Mr. Adkins to approve the Board Meeting Minutes for the March 26, 2024 meeting. The motion carried. No public present for comment.

#### **STATISTICS AND FINANCIALS**

Mr. Welch reviewed the statistics and Financials for April, 2024 with the Board. It was noted that there was a gain for the month of April of \$545,736.00 with a gain of \$1,802,625.00 for the year. Mr. Welch reported that the Cash & Cash Equivalates were down in April by \$319,486.03. This was noted to be mostly due to construction cost, insurance premiums and physician incentives. Days Cash on Hand for the month are 183. He noted that this is excluding construction funds. He stated that it would be 181 if all third-party payable were paid. Mr. Welch stated that the cost report has been completed and we will owe Medicare and Medicaid about \$1 Million Dollars. It was noted that the accounts payable were paid by due date. Mrs. Lenard made a motion, seconded by Mr. Deason to approve the Statistics & Financials for March & April 2024. The motion carried. No public present for comment. Mr. Welch reviewed with the Board an update on Construction Funds.

Ms. Moses stated that she would like for the Construction Funds Update to be added to the agenda as a separate item.

**CONSTRUCTION UPDATE – Keith Guidry**

Mr. Keith Guidry, Construction Manager, reviewed with the Board the current status of the replacement hospital project. He noted some supplies are starting to be stored on site. He reported that there have been more rain delays which has pushed the completion date into the 4<sup>th</sup> quarter, October 24, 2025. Mr. Guidry left the meeting via Teams at 6:26PM. No public present to comment.

**REVIEW FOR APPROVAL – Medical Staff Meeting Minutes – 3/19/2024**

After review of the Medical Staff meeting minutes, Mrs. Lenard made a motion, seconded by Mr. Adkins to approve the Medical Staff Meeting Minutes of March 19, 2024. The motion carried. No public present for comment.

**REVIEW FOR APPROVAL – Medical Staff Appointments & Re-Appointments**

Mrs. Lenard made a motion seconded by Mr. Deason to approve the Salient Credentialing of Medical Staff Appointments for Jessica Caraway, MD, Matthew Smith, MD, William Wilder, MD. The motion carried. No public present for comment. Mr. Deason made a motion seconded by Mr. Adkins to approve Re-Appointment for Daniel P. Thompson, MD. The motion carried. No public present for comment. Mr. Adkins made a motion seconded by Mr. Deason to approve Re-Appointment of Derek McClusky, MD. The motion carried. No public present for comment. Mrs. Lenard made a motion seconded by Mr. Deason to approve Re-Appointment of Jacquelyn White, MD. The motion carried. No public present for comment.

**REVIEW FOR APPROVAL – Sale of Property - 103 Cherry Street**

Mr. Caston reviewed with the Board the property across the street from the Hospital on 103 Cherry Street. There was general discussion of all RMMC property potentials. This item was tabled until the next meeting.

**REVIEW FOR APPROVAL – Authorized Check Signer Removal & Addition**

Mr. Caston reported to the Board that Mrs. Denise Pixley resigned so we need to remove her as a check signer. He noted that we would like add Tiffany Brazzel as an authorized check signer. Tiffany is our Rural Health Clinic Director. Mr. Deason made a motion, seconded by Mr. Adkins to remove Denise Pixley and add Tiffany Brazzel as an authorized check signer on all accounts. The motion carried. No public present for comment.

**ADMINISTRATION**

Mr. Caston reported that we held a Crawfish Boil for the employees in April.

Mr. Caston reported that we will be participating in LHA's Hospital Day at the Capital. Will have a booth and meet with the legislators.

Mr. Caston stated that we celebrated Hospital Week was in May

Mr. Caston reported that we have had over 50 exams on the new Mamo machine. He also reported that we have hired a full-time mammography tech.

Next Meeting – July 11, 2024

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Mrs. Lenard made a motion, seconded by Mr. Adkins, to adjourn at 6:43PM. The motion carried. No public present for comment.

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Board Signature

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Secretary to the  
Board of Commissioners