



**REEVES MEMORIAL MEDICAL CENTER**

**BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES**

**SEPTEMBER 26, 2024**

**PROCEEDINGS OF THE BOARD OF COMMISSIONERS OF WARD 3, 4 & 10 HOSPITAL SERVICE DISTRICT #1, THE PARISH OF UNION, STATE OF LOUISIANA, TAKEN AT A SCHEDULED MEETING ON SEPTEMBER 26, 2024.**

The Board of Commissioners of Ward 3, 4, & 10 Hospital Service District #1 of the Parish of Union, State of Louisiana, met in regular session in person on Thursday, September 26, 2024, at 6:00PM, for the purpose of transacting any and all business, which may be properly brought before the Board of Commissioners.

**Members Present:** Penya Moses, Chairperson; Jennifer Lenard, Vice Chairperson; Sharon Hays; Mark Deason; Chris Adkins.

**Members Absent:** None

**Guest Present:** David Caston; Robin Adams; Robert Welch; Beth Jones; Tracy Houck; Alex, Bonsall; Keith Guidry (Via Teams)

Ms. Moses called the meeting to order at 6:24PM. Mr. Caston called roll as follows:

**ROLL CALL**

Penya Moses: present

Jennifer Lenard: present

Sharon Hays: present

Chris Adkins: present

Mark Deason: present

**PUBLIC COMMENT PERIOD**

No public present to comment.

**REVIEW FOR APPROVAL – Public Hearing Meeting Minutes**

Mrs. Lenard made a motion, seconded by Mr. Deason to approve the Public Hearing Meeting Minutes for the August 29, 2024 meeting. The motion carried. No public present for comment.

**REVIEW FOR APPROVAL – Board Meeting Minutes**

Mr. Deason made a motion, seconded by Mr. Adkins to approve the Board Meeting Minutes for the August 29, 2024 meeting. The motion carried. No public present for comment.

**STATISTICS AND FINANCIALS**

Mr. Welch reviewed the statistics and Financials for August, 2024 with the Board. It was noted that there was a gain for the month of August of \$253,046.00 with a gain of \$2,648,678.00 for the year. Mr. Welch reported that the Cash & Cash Equivalates were down in August by \$1,602,725.06. This was noted to be mostly due to construction costs and Medicare Payable. Days Cash on Hand for the month are 167. He noted that this is excluding construction funds. He stated that it would be 163 if all third-party payable were paid. It was noted that the accounts payable were paid by due date. Mr. Welch reviewed with the Board an update on Construction Funds. Mrs. Lenard made a motion, seconded by Mr. Deason to approve the Statistics, Financials and Construction Fund update for August 2024. The motion carried. No public present for comment.

**CONSTRUCTION UPDATE – Keith Guidry**

Mr. Keith Guidry, Construction Manager, reviewed with the Board the current status of the replacement hospital project. Report attached. Completion date is now at November 21, 2025. Mr. Guidry left the meeting at 6:41PM.

Mr. Caston stated that we are also reviewing furniture and equipment and this time.

**REVIEW FOR APPROVAL – Medical Staff Meeting Minutes July 30, 2024**

After review of the Medical Staff meeting minutes, Mrs. Hays made a motion, seconded by Mr. Adkins to approve the Medical Staff Meeting Minutes of May 7, 2024. The motion carried. No public present for comment.

**ADMINISTRATION**

Mr. Caston reported that the Topping Off Ceremony was held on September 4<sup>th</sup>.

Mr. Caston reported that we have hired a Licensed Professional Counselor to start working in the RHC. Her name is Shelby Smith. She will start seeing patients in about 1 month.

It was noted that our next meetings will be October 24, 2024 and December 10, 2024.

Other important dates discussed were Thanksgiving Lunch – November 21 and RMMC Christmas Party – December 19.

Mrs. Lenard made a motion, seconded by Mr. Deason, to adjourn at 6:51PM. The motion carried. No public present for comment.

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Board Signature

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Secretary to the  
Board of Commissioners