



REEVES MEMORIAL MEDICAL CENTER

BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES

MARCH 27, 2025

PROCEEDINGS OF THE BOARD OF COMMISSIONERS OF WARD 3, 4 & 10 HOSPITAL SERVICE DISTRICT #1, THE PARISH OF UNION, STATE OF LOUISIANA, TAKEN AT A SCHEDULED MEETING ON MARCH 27, 2025.

The Board of Commissioners of Ward 3, 4, & 10 Hospital Service District #1 of the Parish of Union, State of Louisiana, met in regular session in person on Thursday, March 27, 2025, at 6:00PM, for the purpose of transacting any and all business, which may be properly brought before the Board of Commissioners.

Members Present: Jennifer Lenard, Vice Chairperson; Mark Deason; Chris Adkins.

Members Absent: Penya Moses, Chairperson; Sharon Hays.

Guest Present: David Caston; Robin Adams; Robert Welch; Alex Bonsall; Beth Jones; Tracy Houck.

Mrs. Lenard called the meeting to order at 6:05PM. Mr. Caston called roll as follows:

ROLL CALL

Penya Moses: absent

Jennifer Lenard: present

Sharon Hays: absent

Chris Adkins: present

Mark Deason: present

PUBLIC COMMENT PERIOD

No public present to comment.

REVIEW FOR APPROVAL – Board Meeting Minutes

Mr. Deason made a motion, seconded by Mr. Adkins to approve the Board Meeting Minutes for the January 30, 2025 meeting. The motion carried. No public present for comment.

CONSTRUCTION UPDATE

Mr. Keith Guidry reviewed with the Board the latest construction update. He noted punch list dates for all the areas of the facility. All drywall work is almost completed. Ceiling work will begin in April. Substantial completion date is still noted as December 1, 2025.

REVIEW FOR APPROVAL – Gym Renovations

Mr. Caston stated that the Board had approved \$50,000 on the capital budget for gym renovations on the FY2025 Capital Budget in early December. We have reevaluated and now believe that we also need to protect the investment of the gym with a roof overlay. We currently have a couple of areas that have leaks and water damage. We are asking to amend the original \$50,000 approval to \$198,569. Mr. Caston reviewed the list of renovation items. He noted that we have an allowance in our current construction budget for Moisture Mitigation of \$185,000. It looks like we can safely assume that we will not have to use most of these funds. If we are going to keep the gym, then we need to protect it. Mr. Deason made a motion, seconded by Mr. Adkins to increase the original capital outlay budget to \$200,000.00 for Gym Renovations. The motion carried. No public present for comment. Mr. Guidry left the meeting at 6:21PM.

STATISTICS AND FINANCIALS

Mr. Welch noted that the January Statistics and Financials were in the packet if anyone had any questions. He then reviewed the statistics and Financials for February, 2025 with the Board. It was noted that there was a gain for the month of February of \$341,105.00 with a gain of \$90,876.00 for the year. Mr. Welch reported that the Cash & Cash Equivalates were down in February by \$1,293,729.14. This was noted to be mostly due to construction costs. Days Cash on Hand for the month are 170. He noted that this is excluding construction funds. He stated that it would be 156 if all third-party payable were paid. It was noted that the accounts payable were paid by due date. Mr. Welch reviewed with the Board an update on Construction Funds. Mr. Deason made a motion, seconded by Mr. Adkins to approve the Statistics, Financials and Construction Fund update for January and February 2025. The motion carried. No public present for comment.

REVIEW FOR APPROVAL – CEO RESOLUTION

Mr. Caston reviewed with the Board a resolution to allow him to sign contracts and documents on the purchase of a mobile home for the Providers in the amount of \$86,275.00 on behalf of Reeves Memorial Medical Center effective March 27, 2025. He noted that the Board had approved \$125,000 in the FY2025 capital budget in early December for the purchase of the mobile home. Mr. Deason made a motion, seconded by Mr. Adkins to authorize David Caston to sign contracts and documents on the purchase of a mobile home in the amount of \$86,275.00 on behalf of Reeves Memorial Medical Center effective March 27, 2025. The motion carried. No public present for comment.

MILLAGE TAX RENEWAL ELECTION ANNOUNCEMENT

Mr. Caston read the notice as follows: Notice is hereby given that at its meeting to be held on Thursday, April 24, 2025 at 6:00 p.m. at its regular meeting place, the Reeves Memorial Medical Center Board Room, 409 First Street, Bernice, Louisiana, the Board of Commissioners of Ward 3, 4 and 10 Hospital Service District No. 1 of the Parish of Union, State of Louisiana, plans to consider adopting a resolution ordering and calling an election to be held in Ward 3, 4 and 10 Hospital Service District No. 1 of the Parish of Union, State of Louisiana to authorize the renewal of an ad valorem tax therein. Mr. Caston reviewed with the Board the timeline for the election process, noting the election will be in November 2025. No public present to comment.

REVIEW FOR APPROVAL – Medical Staff Meeting Minutes of January 21, 2025 pages 34-36

After review of the meeting minutes, Mr. Adkins made a motion, seconded by Mr. Deason to approve the Medical Staff Meeting Minutes of January 21, 2025. The motion carried. No public present for comment.

REVIEW FOR APPROVAL – Medical Staff Appointment & Re-Appointments pages 37-38

Mr. Deason made a motion, seconded by Mr. Adkins to approve the appointment Salient Radiologist Dr. Michael Herron and Dr. Lowery Reiland. The motion carried. No public present for comment.

REVIEW FOR APPROVAL – Physician Contracts

Mr. Caston asked if the Board could go into Executive Session for Strategic Planning. Mr. Deason made a motion, seconded by, Mr. Adkins to go into Executive Session at 6:39pm. Mr. Caston asked that everyone present may remain. The motion carried. No public present for comment.

Mr. Caston called roll as follows:

Penya Moses: absent
Jennifer Lenard: yes
Mark Deason: yes
Chris Adkins: yes
Sharon Hays: absent

Mr. Caston noted that all present except for Alex Bonsall may remain. Alex Bonsall exited the meeting at 6:40PM.

Mr. Adkins made a motion, seconded by Mr. Deason, to come out of Executive Session at 6:48pm. The motion carried. No public present for comment.

Mr. Caston called roll as follows:

Penya Moses: absent
Jennifer Lenard: yes
Mark Deason: yes
Chris Adkins: yes
Sharon Hays: absent

Mr. Adkins made a motion, seconded by Mr. Deason to approve the Physician Contracts and to give Mr. Caston to sign Physician Contracts. The motion carried. No public present for comment.

ADMINISTRATION

Mr. Caston review with the Board a potential logo change. He noted that with the new hospital scheduled to open early next year, it is now time to refresh our logo and rebrand. He presented the new logo design to the Board.

Mr. Caston stated that a Jared Heim from Eide Bailly is doing an updated financial forecast for us and will present at the next Board Meeting. This is looking at past financial performance and forecasting the next 5 years, to include looking at the debt load of a new hospital.

Mr. Caston stated that he would like to give the Board a Construction tour at the next Board Meeting. The plan is to meet at 5:30 on April 24 for tour of new hospital.

Mr. Caston reviewed some upcoming dates with the Board
Crawfish Boil – April 17th
Hospital Day at the Capitol – May 7th
Hospital Week – May 12th – 16th

Next Meetings: April 24, 2025

Mr. Deason made a motion, seconded by Mr. Adkins, to adjourn at 6:57M. The motion carried. No public present for comment.

Board Signature

Secretary to the
Board of Commissioners