



REEVES MEMORIAL MEDICAL CENTER

BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES

SEPTEMBER 25, 2025

PROCEEDINGS OF THE BOARD OF COMMISSIONERS OF WARD 3, 4 & 10 HOSPITAL SERVICE DISTRICT #1, THE PARISH OF UNION, STATE OF LOUISIANA, TAKEN AT A SCHEDULED MEETING ON SEPTEMBER 25, 2025.

The Board of Commissioners of Ward 3, 4, & 10 Hospital Service District #1 of the Parish of Union, State of Louisiana, met in regular session in person on Thursday, September 25, 2025, at 6:00PM, for the purpose of transacting any and all business, which may be properly brought before the Board of Commissioners.

Members Present: Penya Moses, Chairperson; Jennifer Lenard, Vice Chairperson; Chris Adkins; Sharon Hays.

Members Absent: Mark Deason.

Guest Present: David Caston; Robin Adams; Robert Welch; Beth Jones; Alex Bonsall.

Ms. Moses called the meeting to order at 6:22PM. Mr. Caston called roll as follows:

ROLL CALL

Penya Moses: present
Jennifer Lenard: present
Sharon Hays: present
Chris Adkins: present
Mark Deason: absent

PUBLIC COMMENT PERIOD

No public present to comment.

CONSTRUCTION UPDATE – Keith Guidry, Program Services Group

Mr. Keith Guidry reviewed with the Board the latest construction update. He discussed punch areas of the facility. Mr. Guidry noted substantial completion remains December 1, 2025, with a possible mid November date considered. It was noted that Gym renovations are almost complete. He stated progress had begun on preparing for inspections and surveys. Mr. Caston stated that we are projecting a February 1, 2025, opening. He stated that we are targeting January 22, 2026, as Ribbon Cutting and a January 18th Sneak Peak for Employee families.

REVIEW FOR APPROVAL – Board Meeting Minutes

Mrs. Hays made a motion, seconded by Mr. Adkins, to approve the Board Meeting Minutes for the July 31, 2025, meeting. The motion carried. No public present for comment.

REVIEW FOR APPROVAL - STATISTICS AND FINANCIALS – Robert Welch, CFO

Mr. Welch reviewed the statistics and financials for August 2025 with the Board. He noted that the July Statistics and Financials were included in the packet if anyone has any questions. It was noted that there was a gain for the month of August of \$31,785.00 with a gain of \$1,686,164.00 for the year. Mr. Welch reported that the Cash & Cash Equivalents were down in August by \$1,160,519.08. This was noted to be mostly due to construction costs and Medicare payback. Days cash on hand for the month are 188. He noted that this excludes construction funds. He stated that it would be 170 if all third-party payables were paid. It was noted that the accounts payable were paid by due date. Mr. Welch reviewed with the Board an update on construction

REVIEW FOR APPROVAL - STATISTICS AND FINANCIALS – Robert Welch, CFO - Continued

funds. Mrs. Lenard made a motion, seconded by Mrs. Hays, to approve the Statistics, Financials and Construction Fund update for July and August 2025. The motion carried. No public present for comment.

REVIEW FOR APPROVAL – Medical Staff Meeting Minutes – July 29, 2025

After reviewing the minutes Mrs. Lenard made a motion, seconded by Mr. Adkins, to approve the Medical Staff Meeting Minutes from May 6, 2025. The motion carried. No public present for comment.

REVIEW FOR APPROVAL – Medical Staff Appointment & Re-Appointments

Mrs. Hays made a motion, seconded by Mrs. Lenard, to approve the appointment of Roderick Kelly, PA. The motion carried. No public present for comment. Mrs. Lenard made a motion, seconded by Mr. Adkins, to approve the appointment of Salient Radiologist Dr. Taylor Maloney. The motion carried. No public present for comment.

ADMINISTRATION

Mr. Caston reviewed the following items with the Board.

- Millage Renewal – Election is November 15
 - o Yard signs
 - o Early Voting starts (Nov 1 – Nov 8)
- Policy Jury approved the election on May 6.
- Job Fair was hosted on September 18
 - o Over 100 attendees

- Pharmacy Director open position

- Back to School Event on August 2 – extremely well attended

- August 27 – Rep Turner and Sen. Cathey visit
 - o Jennifer attended as well

- September 13 – LaTech game
 - o 93 employees and family members attended

- Upcoming Dates
 - o October 4 – Corney Creek Festival
 - Parade 10AM
 - Ceremony 11AM – Dr. Harris (Public Service Worker of the Year)
 - o October 29 – Chili/Jambalaya Cookoff
 - o October 30 – Board Meeting
 - o October 30 – Trunk of Treat
 - o November 15 – Millage Renewal Election
 - o November 20 – Employee Thanksgiving
 - o December 4 – Board Meeting
 - o December 11 – Christmas Party
 - o January 18 – Employee/Family Sneak Peak
 - o January 22 – Ribbon Cutting
 - o February 1 – New Hospital Go-Live

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Mr. Caston discussed with the Board an Emergency Command Center that was issued today due to loss of Internet and phone access. The hospital was on diversion for about 2 hours. Everything is back online and working properly.

Mrs. Lenard made a motion, seconded by Mr. Adkins, to adjourn at 6:57PM. The motion carried. No public present for comment.

Board Signature

Secretary to the
Board of Commissioners