



REEVES MEMORIAL MEDICAL CENTER

BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES

DECEMBER 4, 2025

PROCEEDINGS OF THE BOARD OF COMMISSIONERS OF WARD 3, 4 & 10 HOSPITAL SERVICE DISTRICT #1, THE PARISH OF UNION, STATE OF LOUISIANA, TAKEN AT A SCHEDULED MEETING ON DECEMBER 4, 2025.

The Board of Commissioners of Ward 3, 4, & 10 Hospital Service District #1 of the Parish of Union, State of Louisiana, met in regular session in person on Thursday, December 4, 2025, at 6:00PM, for the purpose of transacting any and all business, which may be properly brought before the Board of Commissioners.

Members Present: Penya Moses, Chairperson; Jennifer Lenard, Vice Chairperson; Chris Adkins; Sharon Hays; Mark Deason.

Members Absent: None

Guest Present: David Caston; Robin Adams; Robert Welch; Beth Jones; Tracy Houck; Keith Guidry; Lucius McGehee; Alex Bonsall; Niki Albritton; Scott Dickson.

Ms. Moses called the meeting to order at 6:240. Mr. Caston called roll as follows:

ROLL CALL

Penya Moses: present

Jennifer Lenard: present

Sharon Hays: present

Chris Adkins: present

Mark Deason: present

PUBLIC COMMENT PERIOD

No public present to comment.

REVIEW FOR APPROVAL – Board Meeting Minutes

Mrs. Hays made a motion, seconded by Mrs. Lenard, to approve the Board Meeting Minutes for the October 30, 2025, meeting. The motion carried. No public present for comment.

REVIEW FOR APPROVAL - STATISTICS AND FINANCIALS – Robert Welch, CFO

Mr. Welch reviewed the statistics and financials for October 2025 with the Board. It was noted that there was a gain for the month of October of \$163,453.00 with a gain of \$1,996,568.00 for the year. Mr. Welch reported that the Cash & Cash Equivalents were down in October by \$1,674,437.00. Days cash on hand for the month are 201. He noted that this excludes construction funds. He stated that it would be 199 if all third-party payables were paid. It was noted that the accounts payable were paid by due date. Mr. Welch reviewed with the Board an update on construction funds. Mrs. Lenard made a motion, seconded by Mr. Adkins, to approve the Statistics, Financials and Construction Fund update for October 2025. The motion carried. No public present for comment.

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REVIEW FOR APPROVAL – 2026 Budget and 2026, 2027 & 2028 Capital Outlay Budget

Mr. Welch reviewed with the Board the 2026 Budget. Mr. Welch noted that a 5% chagemaster increase built into the budget. He reported that there is a 20% increase in salaries. This increase includes a cost-of-living increase and merit raise as well as new employee positions for the new facility. Mrs. Hays made a motion, seconded by Mr. Deason, to approve the 2026 Budget. The motion carried. No public present for comment. Mr. Welch reviewed with the Board the 2026, 2027 & 2028 Capital Outlay Budget. There was discussion concerning the use of golf carts. Ms. Moses suggested that a policy be implemented for the use of the carts. Mr. Deason made a motion, seconded by Mr. Adkins, to approve the 2026, 2027 & 2028 Capital Outlay Budget. The motion carried. No public present for comment.

CONSTRUCTION UPDATE – Keith Guidry, Program Services Group

Mr. Keith Guidry reviewed with the Board the latest construction update. Mr. Guidry noted that there was a meeting held today with the Contractor, Architects, and Owner. He stated progress had begun preparing for inspections and surveys. Three of the inspections have been completed and the substantial completion paperwork was submitted today. Mr. Caston stated that the project has gone well. He thanked everyone for their hard work and dedication to this project. Ms. Moses thanked David for all of his work as well.

REVIEW FOR APPROVAL – Canvass of the Returns of the November 15, 2025 Election

Mr. David Caston reviewed with the Board the November 15, 2025 Millage Tax Election Results. Mrs. Lenard made a motion, seconded by Mr. Deason to approve Returns Resolution as printed. The motion carried. No public present for comment.

Mr. Caston did a roll call vote as follows:

Penya Moses: yes
Jennifer Lenard: yes
Mark Deason: yes
Chris Adkins: yes
Sharon Hays: yes

REVIEW FOR APPROVAL – Medical Staff Meeting Minutes – September 16, 2025

After reviewing the Medical Staff Meeting Minutes from the September 16, 2025 meeting, Mr. Deason made a motion, seconded by Mr. Hays to approve the minutes from the September 16, 2025 meeting. The motion carried. No public present for comment.

REVIEW FOR APPROVAL – Medical Staff Appointment & Re-Appointments

After review of medical staff appointment and re-appointments, Mrs. Hays made a motion, seconded by Mrs. Lenard, to approve the appointment of Dr. Oluwatobi Ozoya to the medical staff. The motion carried. No public present for comment. Mrs. Lenard made a motion, seconded by Mrs. Hays, to approve the re-appointment of Alex Bonsall, NP to the medical staff. The motion carried. No public present for comment. Mr. Deason made a motion, seconded by Mr. Deason, to approve the re-appointment of Whitney Vocker, NP to the medical staff. The motion carried. No public present for comment.

Ms. Moses asked if the Board could go into Executive Session for Strategic Planning. Mrs. Lenard made a motion, seconded by Mrs. Hays to go into Executive Session at 7:04pm. The motion carried. No public present for comment.

Mr. Caston called roll as follows:

Penya Moses: yes

Jennifer Lenard: yes
Mark Deason: yes
Chris Adkins: yes
Sharon Hays: yes

Mr. Caston noted that all present may remain.

Mrs. Lenard made a motion, seconded by Mr. Adkins, to come out of Executive Session at 7:20pm. The motion carried. No public present for comment.

Mr. Caston called roll as follows:

Penya Moses: yes
Jennifer Lenard: yes
Mark Deason: yes
Chris Adkins: yes
Sharon Hays: yes

ADMINISTRATION

Mr. Caston reviewed the following items with the Board.

- Upcoming Dates
 - o December 11 – Christmas Party
 - o January 18 – Employee/Family Sneak Peak
 - o January 22 – Ribbon Cutting
 - o February 1 – New Hospital Go-Live

Next Meeting: January 29, 2026 at New Hospital

Mrs. Lenard made a motion, seconded by Mrs. Hays, to adjourn at 7:25PM. The motion carried. No public present for comment.

Board Signature

Secretary to the Board of Commissioners